



MITCHELL SILBERBERG & KNUPP LLP
A LAW PARTNERSHIP INCLUDING PROFESSIONAL CORPORATIONS

Mark C. Humphrey
Partner
(310) 312-3265 Phone
(310) 231-8315 Fax
mxh@msk.com

June 9, 2025

The Court has conferred with Judge Henry and based on the parties' submissions, the jury will be advised that the case may go into the week of June 30. In addition, this Court does not sit on Fridays, and Court is closed on Juneteenth.

VIA ECF ONLY

See rulings below.

Hon. Brian M. Cogan, U.S.D.J.
U.S. District Court
Eastern District of New York
225 Cadman Plaza East
Brooklyn, New York 11201

Brian M. Cogan

USDJ

Re: Full Circle United, LLC v. Bay Tek Entm't, Inc., No. 1:20-cv-03395-BMC

Dear Judge Cogan:

We are counsel for Bay Tek Entertainment, Inc. ("Bay Tek") in the above matter. We write with the consent of counsel for Full Circle United, LLC.

As the Court is aware, Judge Henry held a pre-trial conference on Friday, May 30 and confirmed the trial date of June 16, 2025. Judge Henry also informed the parties that, *inter alia*, Your Honor has allotted June 16-18 and June 23-25 for the trial in the above matter, including jury deliberations, and that each trial day will be from 9:30 a.m. – 4:30 p.m. Judge Henry also indicated that the expectation would be for the jury's last day to be June 25th and that is what she intended to tell the venire.

Based on this, the parties respectfully request that the Court advise as to any rulings on the following matters to assist the parties in their trial preparation:

1. Time limitations for witness testimony and opening and closing statements. 20 minutes openings, 40 minutes closings.
2. Order of witnesses and order of proof. Specifically, whether the Court's practice is to allow a witness to be called to the stand more than once other than for rebuttal. No, that is not allowed.
3. Procedures for any use of demonstratives and/or exhibits during opening and closing statements. Preclearance with adversary.
4. Timing for submission of jury instructions and any verdict forms. Third day of trial.

We thank the Court for its consideration.



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Respectfully,

/s/ Mark C. Humphrey

Mark C. Humphrey
Partner of
MITCHELL SILBERBERG & KNUPP LLP

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